

# LAC LA BELLE MANAGEMENT DISTRICT

[www.llbmd.org](http://www.llbmd.org)

Commissioners Meeting  
**THURSDAY, February 19, 2009 – 7 P.M.**  
Oconomowoc City Hall B Conference Room

## Minutes

### 1. Call to Order

In the absence of P. Carpenter, R. Paul called the meeting to order at 7:00 p.m.

### 2. Roll Call of Commissioners

#### Present

Paul Carpenter (entered at 7:18 p.m.)  
David Falstad  
Sally Keefe  
Julie Larsen (entered at 7:06 p.m.)  
Ryan Myhre  
Richard Paul

#### Absent

Jan Husak

### 3. Comments from the Floor

D. Falstad requested that the Lac LaBelle Management District (LLBMD) grant authorization for his attendance at the WALs Convention in Green Bay, Wisconsin. S. Keefe expressed that she would like to attend the Friday session only.

**R. Paul motioned to pay for the costs associated with the WALs Convention for three people representing the LLBMD (D. Falstad, S. Keefe, and L. Conley). R. Myhre seconded the motion. There was no further discussion. All were in favor. Motion carried.**

### 4. Correspondence

#### Emails

2/18/09 from Ryan Myhre re: Treasurer's Report & Shoreland Contest Article  
2/15/09 from Julie Larsen re: Shoreline Restoration – newsletter  
2/15/09 from Julie Larsen re: Criteria for restoration  
2/13/09 from Julie Larsen re: Downtown Supporter & Stakeholder  
2/14/09 from Julie Larsen re: Cost Share Agreement  
2/14/09 from Julie Larsen re: Bill to Restrict Phosphorus in Lawn Fertilizer  
2/14/09 from Julie Larsen re: Shoreline Property Values  
2/13/09 from Julie Larsen re: Shoreline Restoration Project Cost Estimate (revised)  
2/5/09 from Lisa Conley re: Chicago Lakes Conference  
2/5/09 from Julie Larsen re: DOT Meeting Highway 16  
1/28/09 from Julie Larsen re: Waukesha County newspaper Reporter – Journal Sentinel  
1/19/09 from Julie Larsen re: Story from LivingLakeCountry.com

Correspondence

- Waukesha County Board of Adjustment - Public Hearing Notice to take place on March 11, 2009, regarding two property owners, one on Lac LaBelle on Kohl Lane in regards to patio and accessory structures, and one on Okauchee Lake. D. Falstad will attend the meeting and report back to the Commission at the next meeting.
- Notice from Worker's Compensation regarding expiration of Insurance Policy – R. Myhre will process the request as appropriate.

5. Approval of Minutes – January 15, 2009

**S. Keefe motioned to approve the minutes of January 15, 2009 as presented. R. Myhre seconded the motion. There was no further discussion. All were in favor. Motion carried.**

6. Treasurer's Report

The Treasurer's Report was distributed at the meeting. R. Myhre reported that the first tax installments from each of the three municipalities had been received and deposited.

**R. Paul motioned to approve the Treasurer's Report as presented. D. Falstad seconded the motion. There was no further discussion. All were in favor. Motion carried.**

7. Payment Authorizations

**R. Myhre motioned to approve the payment authorizations as presented. S. Keefe seconded the motion. There was no further discussion. All were in favor. Motion carried.**

8. Website Update

No report.

9. Set CarpFest Date

**D. Falstad motioned to set The Annual CarpFest for June 6, 2009. R. Myhre seconded the motion. There was no further discussion. All were in favor. Motion carried.**

10. Discuss & Act on Creation of Mission Statement for the Lake District

Prior to the meeting, S. Keefe sent an email to Commissioners regarding development of a mission statement. The email requested consideration be given to generating ideas related to the purpose of the LLBMD, what the District would like to be known for and values associated with the District. She explained that mission statements define the purpose and primary objectives of a group and is utilized by group members to determine the overall success of the group and its function. During the meeting, Commissioners were asked to brainstorm ideas and post the ideas to categories. Ideas were then ranked for prioritization. Results were reviewed by Commissioners for clarity. S. Keefe will utilize the ranked information to create a draft mission statement and distribute it to Commissioners for review and critique prior to the next meeting of the Board.

## 11. Discuss Land Acquisition Procedures

J. Larsen received an email from Lisa Conley and Ellen Gennrich. She reported that if LLBMD was thinking of land acquisition, it would be better to use a non-profit organization, such as the Lac LaBelle Environmental Foundation or the Waukesha Land Conservancy. R. Paul stated that he would like to hear the opinions of T. Masson and L. Conley regarding the Waukesha Conservancy. J. Larsen reported that Ellen Gennrich of the UW Extension would be very happy to work with the LLBMD and that J. Thornton from SEWRPC stated that “opportunity should dictate land purchase versus developing goals related to land acquisition”.

J. Larsen thought that if specific properties were being discussed, an attorney should be consulted and a closed session should take place. She stated that grants are available to assist in funding an acquisition. The LLBMD could make contingencies and work with another group to acquire land. She thought exploring closed sessions would be beneficial and research should be done on the proper way to discuss properties. This will be put on the agenda for the next meeting.

R. Paul felt it would be a greater benefit to the District to educate the people since there are not many properties whose acquisition would benefit the District. J. Larsen thought that there was a chance for park acquisition and acquisition of various properties on the lake.

Ellen Gennrich will be invited to a future meeting. D. Falstad will check with County legal counsel regarding open and closed sessions related to property purchase.

S. Keefe stated she thought it important to work cooperatively with other groups or agencies to bring land acquisition efforts to fruition. To that end, it was important to formulate and cultivate relationships with other groups interested in land purchase.

## 12. Update on the Golf Course Agreement

D. Falstad reported that the conservation agreement is the key. The Village, LLBMD, and the Golf Course entered into an Agreement with LLBMD contributing funds for clean-up of the golf course and the removal of built up sediment. The Golf Course committed to maintaining the area, improving the bank, and removing the dam, all which would improve the quality of the water that came out of this area. The Golf Course has ongoing responsibilities to maintain it. The Golf Course has neglected their responsibilities outlined in the Agreement. In a letter from Attorney De La Mora dated March 10, 2008 (representative for the Village of Lac LaBelle) outlined the Golf Course Staff obligations. The LLBMD and the Village of Lac LaBelle have the right to go on the property to view it. D. Falstad thought it would be best to have an inspection of the property with a representative from the Village of Lac LaBelle and LLBMD, along with someone who has expertise. This visit could determine the condition of the property. Legal action can be taken to bring the property into compliance, if necessary. It was the consensus of the Board to schedule a tour of the Golf Course area and if problematic issues were found, experts could then be brought in to assist in any necessary remedy. D. Falstad stated reasonable notice should be given to the Golf Course before viewing the property. The consensus of the Commissioners was that a due diligence inspection by the LLBMD in mid-May would be a good idea. J. Larsen suggested writing a letter to the Golf Course asking them to provide their plan. Additionally, D. Falstad suggested sitting down with the owner to discuss the Agreement. P. Carpenter stated that a meeting to introduce the LLBMD to the Golf Course would be helpful as well as a discussion taking place at that time about the 2009 plans for the Golf Course.

D. Falstad, together with R. Paul, will meet with management of the Golf Course within the next month.

13. Discuss & Act on Fowler Lake and Lac LaBelle Waterfront and Parking Solutions

J. Larsen reported consultants had a preliminary proposal that was shared with the public at a recent meeting. No issues in the immediate future that would impact the LLBMD. This item will remain on future agendas.

14. Discuss & Act on Shoreline Restoration Project

J. Larsen has been in contact with L. Reas. An estimate for the project and a document entitled “*DRAFT* LLBMD Shoreland Restoration Grants” were distributed and reviewed. L. Reas will work with the LLBMD to develop criteria for the grants. An article will be put in the next newsletter outlining how riparian owners could apply for a Shoreland Restoration Grant sponsored by LLBMD. Winners of the grant will be determined from the newsletter submissions.

The draft document recommended that the LLBMD offer 75% cost sharing up to \$2,000 per project. Two projects would be undertaken. Criteria for the project and terms were reviewed. The total amount would be approximately \$6,312, but expenditures for LLBMD would be \$780 with maximum cost sharing per project being \$2,000 or a total maximum expenditure of \$4,780 (under what was budgeted).

Newsletters articles were written on this subject and distributed to the Commissioners along with the Draft for the Cost Share Agreement. It was the consensus of the group to have an attorney review the Cost Share Agreement. J. Larsen will research attorneys who would be qualified to do so.

Although the consultant, L. Reas, felt the duration of the Agreement should be ten years, the Commissioners felt that five years would be an adequate length of time. In addition, she had suggested the use of a sign to be posted on the properties where restoration took place in effort to explain and educate lake owners about the project. The Board will discuss the signage at a future date.

**R. Myhre motioned to accept the plan for the shoreline restoration project as presented with a maximum expenditure of \$5,000 (two projects at \$2,000 cost sharing each, plus administrative expenses), to include an introduction application to be posted on the District website, as well as information to be included in the newsletter. D. Falstad seconded the motion. There was no further discussion. All were in favor. Motion carried.**

D. Falstad will research grant opportunities for this project.

Information on Live Plug Planting Techniques and Maintenance of Shoreline Buffers was also distributed.

15. Review Timeline Goals

With regard to the newsletter, the articles will include information on the restoration project, goose round up permission slip, and phosphorous. A draft of the newsletter will be provided at the next meeting.

16. Set Next Meeting Date

The next meeting of the LLBMD will be held on Tuesday, March 24, 2009 – 6:00 p.m.

17. Future Agendas

Update on outcome of March 11, 2009 Public Hearing for the Lac La Belle property  
Discuss & Act on Creation of Mission Statement for the Lake District  
Discuss Land Acquisition Procedures - April  
Update on the Golf Course Agreement  
Discuss & Act on Fowler Lake and Lac La Belle Waterfront and Parking Solutions  
Discuss & Act on Shoreline Restoration Project  
Discuss & Act on Newcomer Letter  
Discuss & Act on approval of Newsletter  
Discuss & Act on CarpFest  
Discuss & Act on Slow No Wake Notification  
Update on Regional Water Management District (J. Larsen)

18. Adjournment

**R. Myhre motioned to adjourn the Lac La Bell Management District Board meeting. R. Paul seconded the motion. There was no further discussion. All were in favor. Motion carried. The meeting adjourned at 9:36 p.m.**

Minutes prepared by:

Accurate Business Communications, Inc.